



**First Baptist Church of Glenarden
Education Ministry
Pastor John K. Jenkins, Sr.
2019 Financial Assistance Application**

Dear First Time Applicant,

In keeping with our commitment to education, First Baptist Church of Glenarden has established an Undergraduate Financial Assistance Program. Through this program, we are able to provide **need-based financial aid** that assists students with the attainment of their educational goals.

Attached to this letter, you will find an application, the program guidelines and the criteria used to determine eligibility for financial assistance. Please review the guidelines and criteria, then thoroughly complete and submit the application with all the necessary attachments to:

**FIRST BAPTIST CHURCH OF GLENARDEN
3600 BRIGHTSEAT ROAD
LANDOVER, MD 20785
ATTENTION: EDUCATION MINISTRY**

Should you have any questions regarding any aspect of the program, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600. All applications must be received in the Education Ministry mailbox, or **postmarked by**, no later than **8:00 p.m. on Monday, April 29, 2019**. **Please note that late or incomplete applications will not be considered.**

God Bless,

Financial Assistance Committee
FBCG Education Ministry

NOTE: This program provides need-based financial aid

First Baptist Church of Glenarden 2019 Financial Assistance Application

I. PROGRAM MISSION

The mission of the First Baptist Church of Glenarden (FBCG) financial assistance program is to provide financial assistance awards to aid students in the attainment of their educational goals.

II. ELIGIBILITY CRITERIA

The following is the criteria for applying for FBCG financial assistance.

- **Must have financial need.**

- Must be a member of First Baptist Church of Glenarden.
- Must be an active and current member of a FBCG Ministry during the 2018-2019 school year.
- Must be **enrolled full-time in an undergraduate degree program in a university, college, or community college** (college students).
- Must be a graduating **college-bound** high school student (high school students).
- Must be a full-time student (carrying at least 12 credit hours per semester).
- Must have a **minimum cumulative grade point average of 2.5** or higher.
- Age limit is 23 years old at the time of application submission deadline.

III. EVALUATION CRITERIA

The information provided on the financial assistance application will be kept confidential. The financial assistance application must be completed in order to apply. Financial assistance awards will be granted based upon a point system, with points awarded in four categories. The categories are:

- Financial Need
- Church Ministry Involvement/Christian Outreach Service/Activities
- Cumulative Grade Point Average
- Extracurricular Activities/Part-Time Jobs

Note: Regardless of the total number of points received, points must be earned in the categories of Financial Need and Church Ministry Involvement/Christian Outreach Service/Activities. If applicants do not meet the criteria for financial need and Church Ministry Involvement/ Christian Outreach Activities, an award will not be provided.

The following is an explanation of the four evaluation categories:

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1. Financial Need

The financial need scoring will be based upon the Expected Family Contribution (EFC) information found on the Student Aid Report (SAR) that was issued after you completed the Free Application for Federal Student Aid (FAFSA) form. If you have completed your FAFSA, the United States Department of Education should have sent you a **Student Aid Report (SAR)** that contains the Expected Family Contribution (EFC) in the upper right corner of the first page. **Please attach a copy of the first page of your 2019 - 2020 SAR to your FBCG Financial Assistance application.** If you need instructions for completing your FAFSA or to obtain a printed copy of your 2019 - 2020 SAR, please visit <https://fafsa.ed.gov>. Please do not provide any other personal financial documents with this application.

2. Church Ministry Involvement and Christian Outreach Activities – Ministry Involvement

Ministry Involvement will be evaluated based upon your active service to others through a FBCG ministry (high school applicants), campus based ministry (college applicants), or Christian outreach activities (college applicants). Participation in social groups, organizations, or non-Christian based groups that provide service to the community will not be accepted. Active membership indicates participation and volunteerism or service provided to the church community. This also includes any church or college chapel activity by students who may attend school out of the local area. The ministry head must verify all information in writing by filling out the ministry verification form. All memberships/participation must have occurred during the current academic year. You may include up to two activities. A signed verification form must be submitted by the application due date for consideration (**See verification forms for completion of this section.**)

Ministry activities in which: you are being served such as receiving tutoring services, being mentored, etc.; your participation is for a single event, or your participation is only during school breaks (i.e., summer, winter, spring) do not meet this requirement. If you are an active member of a ministry where you are serving others throughout the 2018-2019 academic school year, then this service is applicable to meet this requirement. All ministry/service must be verified by the ministry leader/supervisor. You may submit up to two Ministry Involvement verification forms.

3. Grade Point Average

Points will be awarded for Fall 2018 / 1st semester official transcript with a grade point average based on the following criteria:

- 3.8 - 4.0
- 3.5 - 3.79
- 3.0 - 3.49
- 2.5 - 2.99

An official transcript for courses completed Fall 2018 (college applicants) and as of the end of the second grading period (high school applicants) must be submitted with application by April 29, 2019. Note - The final official transcript for courses completed Spring 2019 must be submitted by June 22, 2019.

4. Extracurricular Activities

Extracurricular activities include membership in school-sponsored clubs, groups, or events; participation in athletics, part-time jobs, or community service projects, etc. Your participation must be current and verified in writing by the sponsor or coordinator; and must have occurred during the current academic year. **You may submit up to two extracurricular verification forms. (See verification form for completion of this section.)**

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IV. QUALIFICATION/EVALUATION FOR AWARD

- Applicant must be a full time undergraduate student working toward a degree or professional certification.
- The quantity and amount of awards will be based on the funds available.

V. APPLICATION PROCESS

The financial assistance application process is as follows:

1. **Applicants submit all of the following Required Documents by the April 29, 2019 deadline:**
 - Completed and signed Financial Assistance Application (included in this package)
 - Completed and signed Ministry Involvement Verification Form(s) (included in this package)
 - Completed and signed Financial Aid Notification Form (included in this package)
 - Membership Verification Letter from FBCG (request by 3/1/2019)
 - An official transcript that contains your cumulative GPA at the end of the Fall 2018 semester/quarter (college students) or as of the second marking period (high school). Please note that an additional final transcript that contains grades for the Spring 2019 semester/quarter must be submitted by June 22, 2019
 - An enrollment verification form from your school's Registrar's Office (**college students only**).
 - First page of your 2019-2020 Student Aid Report (SAR) from FAFSA**Please note: The financial assistance checklist form and notification form must be fully completed and signed by both the student and the parent/guardian.**
2. By May 7, 2019, FBCG Financial Assistance Committee notifies applicants that a complete or incomplete application was received. **Incomplete applications will not receive consideration.**
3. FBCG Financial Assistance Committee evaluates applications and recommends award recipients.
4. Final official transcript with the cumulative GPA Grade Reports are due by June 22, 2019. Awards are not confirmed until the final transcript is received.
5. Recipients will be notified by July 1, 2019, and recognized on Recognition Sunday. Award recipients will be responsible for attending one of the four FBCG church services (8 a.m., 10 a.m., 12 p.m., or 6:30 p.m.) to be recognized.
6. Recipients attend the Annual Financial Assistance Recognition Program in July 2019.
7. Lump-sum award checks are disbursed to the recipients' schools by September 1, 2019.

VI. DISQUALIFICATION/FORFEITURE OF FINANCIAL ASSISTANCE AWARD

The following actions will result in the forfeiture/revocation of any financial assistance award:

- Willfully giving false information
- Failure to submit **ALL** required documentation by the deadline.
- Misuse of funds (Any funds not used for designated purpose **MUST** be returned to FBCG; funds may be used for the purchase of books if the financial need has been met.)
- **Failure to enroll and maintain status as a full-time student.**

VII. CLARIFICATION

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If you have questions regarding these guidelines/procedures, please contact us at 301-773-3600 or email us at financialaid@fbcglenarden.org.

VIII. NOTIFICATION

All applicants will be notified via email once the Financial Assistance Committee receives their complete application. Applicants are required to acknowledge receipt of the notification email by complying with the instructions listed therein.

IX. AWARD DECISION

On or before **July 1, 2019**, applicants will receive an email that provides their application status (award approved or award denied). The decision of the screening/evaluation committee, in prayerful consultation with the Department Head and Pastor is final.

DUE: Monday, April 29, 2019 by 8:00 pm

**First Baptist Church of Glenarden
2019 Financial Assistance Application**

**First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
Application for Undergraduate Student Financial Assistance
“PLEASE TYPE OR PRINT LEGIBLY”**

NEW
STUDENT
APPLICATION

I am currently a FBCG member (membership verification letter is required) GPA is 2.5 or higher

Current Student Status (check only one box)

Current 2019 High School Graduate Candidate Undergraduate Student (age 23 or under)

1. Name: _____ E-mail address: _____

2. Home address: _____ City _____ State _____ Zip _____

3. Home telephone: _____ Alternate phone: _____

4. Parent/guardian’s telephone number _____ E-mail address: _____

5. Date of birth: _____ Graduation date: _____

6. Current high school or university/college: _____

7. College/University (plus city and state) you will attend full-time in the 2019-2020 academic year:

8. Intended Major/Field of Study: _____

9. FBCG ministry involvement or other Christian activities during the current academic year.

(Please attach completed verification form for **ALL** active ministry involvement.)

10. Community and extra-curricular activities during the current academic year.

(Please attach completed verification form for **ALL** community and extra-curricular activities.)

11. **Household information (The below must be completed or your application will be disqualified.):**

Provide the Expected Family Contribution (EFC) amount listed in the upper right corner of the first page of your 2019 – 2020 FAFSA - Student Aid Report (SAR) _____.

Also attach a copy of the first page of your 2019 - 2020 SAR to your FBCG Financial Assistance application. If you need to print a copy of your 2019 – 2020 SAR please visit <https://fafsa.ed.gov>.

12. **Transcript - (Please check one.)**

sealed official /transcript is attached/enclosed

School is mailing official transcript directly to Financial Assistance Committee (**must be received by April 29, 2019**).

**First Baptist Church of Glenarden
2019 Financial Assistance Application**

FINANCIAL ASSISTANCE CHECK LIST

Please check the following information is completed before submitting your financial assistance application. (Please place your documents in the following order):

1. Completed and signed application
2. Copy of the first page of the FASFA SAR.
3. Completed and Signed Notification Form
4. Your most recent **official transcript** showing your cumulative overall GPA of a 2.5 or higher
5. Ministry Verification Form(s), completed for your activities (**two max**). Copy form as needed.
6. Extra-Curricular Verification Form(s), completed for activities (**two max**). Copy form as needed.
7. FBCG membership verification letter (request by emailing membership@fbcglenarden.org by **March 1, 2019** include the official letter within this packet) Follow up! Make your request early!
8. Financial essay – One – two double spaced typed page explaining why you should receive this award; please include any extenuating circumstances that you may have experienced.
9. College acceptance letter (high school student) or college enrollment verification letter/form (college student)

Deadline April 29, 2019, 8:00 pm

LATE APPLICATIONS WILL NOT BE CONSIDERED

All information is subject to verification. Falsification of information on the application will result in disqualification. First Baptist Church of Glenarden will hold all information reported on the application in strict confidence.

I have reviewed this application to ensure accuracy and completeness.

APPLICANT'S SIGNATURE

DATE

PARENT/GUARDIAN SIGNATURE

DATE

**First Baptist Church of Glenarden
2019 Financial Assistance Application**

**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

MINISTRY INVOLVEMENT VERIFICATION FORM

Dear Ministry Head/Leader,

We greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2019-2020 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, April 29, 2019. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been active
Applicant/Student's Name

member of the _____ throughout the
Name of FBCG Ministry or Campus related ministry
2018-2019 academic school year. I understand that participation in a single event and/or participation during school breaks (i.e., summer, winter, spring) **does not meet** this requirement.

Additional notes/comments:

Ministry Head (Name printed) Signature Title Date

Telephone number: _____

Applicant Note: This form must be signed by your involvement coordinator. Please make copies to provide additional verification forms if you are actively involved in several ministries.

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**Education Ministry
First Baptist Church of Glenarden
3600 Brightseat Road, Landover, MD 20785
301-773-3600**

**EXTRA-CURRICULAR COMMUNITY INVOLVEMENT
VERIFICATION FORM**

Dear Faculty/Community Leader,

I greet you in the name of our Lord and Savior, Jesus Christ. The FBCG Financial Assistance Committee has begun accepting financial assistance applications for the 2019-2020 school year. The committee must verify all information submitted by the applicants. Please fill out the information below, sign and return this form to the student as soon as possible. The application deadline is Monday, April 29, 2019. Thank you for your assistance. If you have any questions, please send an email to financialaid@fbcglenarden.org or call the church at 301-773-3600.

I verify that _____ has been an active
Applicant/Student's Name

member of the _____ for this school year.
Name of organization/team/club/activity

Additional notes/comments:

Department Head (Name printed) Signature Title Date

Telephone number: _____

**Applicant Note: This form must be signed by your Involvement Coordinator.
Please make copies to provide additional verification if you are actively involved in
several activities.**

2019 Program Notification Form

First Baptist Church of Glenarden 2019 Financial Assistance Application

Dear First Time or Returning Applicant,

Happy New Year! We are so excited that you have decided to take this academic journey in pursuit of degree attainment. On behalf of the First Baptist Church of Glenarden and the Education Ministry, it is our honor to be a part of your journey.

We are always seeking ways to enhance our application process and provide an increasingly thorough review by the committee. In an effort to ensure that the financial awards are processed and mailed to the schools before the fall semester begins, the application deadline is **April, 29, 2019 by 8:00PM.** *Financial awards granted are contingent upon an applicant's financial need.* The required application materials are:

First Time Applicants	Returning Applicants
<ul style="list-style-type: none"> • Completed 2019-2020 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) as of the second grading period (high school applicants) or Fall 2018 semester/quarter (college applicants) • College acceptance letter (high school applicant) if available; College enrollment verification letter/form (undergraduate applicant) • FBCG membership verification letter (request early by emailing membership@fbcglenarden.org by March 1, 2019) • FBCG Ministry Involvement Verification Form/Letter • Extra-Curricular Involvement Verification Form/Letter • Essay describing why you should receive an award (1-2 typed pages) • Signed Notification Form • EFC found on Page 1 of your 2019 – 2020 FAFSA Student Aid Report 	<ul style="list-style-type: none"> • Completed 2019-2020 Application for Undergraduate Student Financial Assistance • An official transcript that includes the applicant's cumulative grade point average (GPA) for the Fall 2018 semester/quarter • College enrollment verification letter/form from the college registrar or other appropriate office • Ministry/Christian Activity Involvement Verification Form/Letter • EFC found on Page 1 of your 2019-2020 FAFSA Student Aid Report • Signed Notification Form

Completed applications are due by **8:00 pm, on Monday, April 29, 2019.** Completed applications must be placed in the Education Ministry mailbox located at the Ministry Center or postmarked by 8:00 pm on April 29th. Any application that is not submitted on time (i.e., after 8:00 pm on April 29th) or that has any **missing** items will **not** be considered. Individuals who submit late or incomplete applications will need to apply during the financial aid open season for the 2019-2020 academic year.

Thank you in advance for your compliance as we strive to be of better service to you. If you have any questions or concerns please contact financialaid@fbcglenarden.org.

PLEASE READ AND SIGN BELOW

**First Baptist Church of Glenarden
2019 Financial Assistance Application**

Yes, I have read the information found in the attached Financial Aid Notification form in its entirety. I understand that in order to be considered for a financial aid award, I must submit my complete application and all of the required materials by **8:00 pm on Monday, April 29, 2019**. I understand that any time after 8:00 pm on April 29th is considered late and I will no longer be eligible for consideration. I also understand that unforeseen circumstances may occur, so therefore, I will try my best to not wait until the application deadline (i.e., 8:00 pm on April 29th) to submit my completed application.

Student	Parent/Guardian
Date:	Date:
Print Name:	Print Name:
Signature:	Signature:
Student ID Number:	